

**Board Building Blocks
Worksheet**
Leadership Development Workshop
June 24–25, 2010

Functional Board Agreements: Prep Pre-work Process

Strategic Plan

1. What does a Strategic Plan do for a board and association?
2. How does a Strategic Plan help with staff, volunteer and management transitions?
 - a. AzPPA Case Study: Unexpected change of association management company and unanticipated board resignations
 - b. MiPPA Case Study: Impact to type of work being done by the board and how work assignments are adopted by volunteers
3. How does the Strategic Planning Calendar work?
4. What is the benefit of using the Strategic Planning Calendar?

Knowledge-based Management

1. What is Knowledge-based Management?
2. Before and After — How has KBM affected your board?
 - a. MAPPA Case Study: From the Wild West to Norfolk Beach
 - b. MiPPA Case Study: New rules for agenda items, reports and meetings
 - c. RAC Board Case Study: Revolution!
3. How do you get started with KBM?

Board Self-assessment

Use this self-assessment to analyze which board practices are working well for you and which may offer opportunities for improvement.

1. Are you currently using Knowledge-based Management in your board?
 - a. If yes, what is working well? _____

 - b. If no, what could be better? _____

2. How do *you* define your board's assets, or "building blocks?"

Time	Skills	_____
Money	Power and Trust	_____
Information		

3. How well does your board understand their building blocks, or assets?
 - a. Very well
 - b. Somewhat
 - c. What the heck are we talking about?
 - d. Not well
 - e. Not at all

4. What are the major barriers to better performance for your board?

5. How have you successfully addressed these barriers?

6. Answer these questions on a scale of 1–5, with 1 being worst and 5 being best. Then note ways you might improve each element in the space provided.

	Worst				Best
	1	2	3	4	5
Our board members are engaged and energized.	1	2	3	4	5
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Our board members understand their fiduciary duties.	1	2	3	4	5
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Our board uses its time well.	1	2	3	4	5
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Our board agendas are at least 70% issues-oriented.	1	2	3	4	5
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Reports are regularly issued days in advance of meetings.	1	2	3	4	5
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Our board members usually get prework done before meetings.	1	2	3	4	5
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My board members are engaged and energized.	1	2	3	4	5
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We are using Knowledge-based Management successfully. 1 2 3 4 5

We are able to work with and progress our strategic plan. 1 2 3 4 5

Ideas for my next board meeting: _____
